## Adding courses to your ISP

Log in to SIS and choose the module e-PhD student. This will open your ISP plan in the Proposal state. Here are pre-filled data such as name, SAB chairman, supervisor, plan status and Dissertation.

Under the section "List of duties " there is a button add course

List of duties		
* no data found		
add ocurse ocurse description		
Uploaded files to the ISP		
* no data found		
Student action:		
🗸 🔽 Go		

Clicking on the add button will open a new window. At the bottom there is a "Edit the duty" section.

Edit the duty			
* Course code: 🔎 🗙			
Academic year: 💶 🗸 🦆			
Semester: ● none ○ winter ○ summer ○ both			
Save Do NOT save and go back			

After clicking on the blue magnifying glass, another window will open that will allow you to search for the courses by various parameters. You can search directly by code or by Department/Name.

SIS Educational Info System – Pracovní – Microsoft Edge – 🗆					
🖯 http:	s://student.vscht.cz/eng/lib/dialog_predmet.php?id=74c4b47	A∌	аљ		
Searching:Course code					
Faculty:	Faculty of Chemical Technology 🗸 🗧				
Department:	🗸	]			
Name:					
Code:					
	🤊 Search				

To search for a course, enter the correct combination of faculty and department, or just the faculty. Courses from VSČHT begin with the letter P, or AP for courses in English. Courses from other universities / institutes may also begin with a different letter. To select a subject, click on the green arrow on the left side.

Searching:Course code				
Faculty: Faculty of Chemical Technology				
De	Department: Department of Organic Technology (111)			
Name:				
Co	de:			
		Search		
			Decedario	. Frank
	+ + Code	◆ ↑ Name	• • Departmen	Faculty
<b>K</b>	AB111002	Catalysis	111	FCHT
2	AB111003	Environmental Protection Processes	111	FCHT
2	AB111012	Engineering in the Pharmaceutical Industry	111	FCHT
×	AM111002	Fine Chemicals	111	FCHT
×	AM111004	Organic Technology	111	FCHT
2	AM111008	Technical Catalysis	111	FCHT
2	AM111010	Carbonaceous raw material for chemical and pharmaceutical industry	111	FCHT
2	AM111014	Engineering in Chemical and Pharmaceutical Processes	111	FCHT
×	AP111001	Applied Catalysis II	111	FCHT
×	AP111002	Texture Properties of Porous Media (Solids)	111	FCHT
	AP111003	Disordered materials: Microstructure and transport properties	111	FCHT
2	AP111004	Unit Operations of Solid Dosage Form Manufacturing	111	FCHT
	AP111005	Reactor Engineering	111	FCHT
2	AP111006	Organic Technology for PhD students	111	FCHT

In the case of a course from another university, it is necessary to choose the University of Chemistry and Technology in Prague as the Faculty and then choose from the **Department**.

Faculty:	University of Chemistry and Technology, Prague 🗸 🍣
Department:	\
Name:	
Code:	Department of Scientific Research and Development (965)
Code.	Department od Education (963)
	University Centre UCT Prague - Unipetrol (504)
	Ghent University, Belgium (I001)
	Delft University of Technology, Netherlands (1002)
	CTU in Prague, Faculty of Information Technology (500)
	University of Montpellier (1003)
	Université Toulouse III Paul Sabatier (1004)
	Nova University Lisbon (1005)
	University of Zaragoza (1006)
	University of Twente (1007)
	The Academy of Performing Arts in Prague (064)
	Slovak University of Technology in Bratislava (1020)
	Department of Lifelong Learning (953)
	IHE Delft Institute for Water Education (I021)
	University of Oviedo (1029)
	Åbo Akademi University (1030)

After selecting the course, you will return to the original page, where you can select a **Semester** and **Save the course**.

Edit the duty
* Course code: P111006 Organic Technology for PhD students PX
Academic year: 2023/2024 🗸 🌣
Semester: ● none ○ winter ○ summer ○ both
Save Do NOT save and go back

If a course from another university or institute is not in the list, use the **add course description** button

<ul> <li>List of duties</li> </ul>		
* no data found		
▶ add	$\bigcirc$ course	Course description

Fill in the **Course title** and enter a **Refinement of duty** and add a link to the course.

Edit the duty	
* Course title:	
Refinement of duty:	
	Max length 2500 characters, typed 0, 2500 remaining.
Academic year:	<b>v</b>
Semester:	none Owinter Osummer Oboth
	Save Do NOT save and go back

Choose the subjects according to your DSP and then forward the plan to the supervisor.

Student action:	
•	🕑 🖸 🕑
forward the plan to the supervisor	
Upload new file	oddělení (stu